

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Richard Schadewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Tuesday, October 11, 2016

6:00 p.m.

Brown County Central Library
515 Pine St, Downtown Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

****NOTE TIME & LOCATION****

****PLEASE BRING BUDGET BOOK****
(Combined Regular & Budget Meeting)

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of September 28, 2016.

BUDGET REVIEW

REVIEW OF 2017 DEPARTMENT BUDGETS

Comments from the Public – Budgetary Items

Veterans' Services

1. Review of 2017 Department Budget.

Aging & Disability Resource Center

2. Review of 2017 Department Budget.

Health Department

3. Review of 2017 Department Budget.

Human Services Department

4. Review of 2017 Department Budget.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Human Services – Community Programs Table of Organization.
 - b. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Health Department and Human Services Department Table of Organization.

NON-BUDGET ITEMS

Comments from the Public – Non-Budgetary Items

Report from Human Services Chair, Erik Hoyer

1. **Review Minutes of:**
 - a. Children with Disabilities Education Board.
 - b. Mental Health Treatment Committee (September 14, 2016).

Communications – None

Resolutions/Ordinances

2. An Ordinance to Repeal and Replace Section 30.05 of the Brown County Code of Ordinances Entitled "Prohibiting Fraud in Public Assistance, Housing Accommodations and Energy Assistance Cases".

Human Services Department

3. Update re: County policies regarding visiting hours for relatives, court appointed guardians, and other professional services personnel at the Community Treatment Center.
4. Executive Director's Report.
5. Financial Results for CTC and Community Programs.
6. Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
7. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Other

8. Audit of bills.
9. Such other Matters as Authorized by Law.
 - a. Discussion regarding dates and times for November and December meetings.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

November 2, 2016

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2017 BUDGET PROCESS IN THE
HUMAN SERVICES – COMMUNITY PROGRAMS TABLE OF ORGANIZATION

WHEREAS, a New Position or Position Deletion Request was submitted by the Human Services – Community Programs Department (“Department”) during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has requested to delete (1.00) FTE Clerk II position in the Economic Support unit as efficiencies were found in this area; and,

WHEREAS, the Department has requested to add 2.00 FTE Economic Support Specialist (“ESS”) positions to handle the increase in workload in the Income Maintenance and Child Care programs. These ESS positions are necessary to keep the caseloads manageable to ensure we are able to meet the State performance standards related to timeliness, quality, and call center measurements. The majority of the cost of the ESS positions is offset with state (DHS/DCF) and federal funding; and,

WHEREAS, the Department has requested to add 1.00 FTE Lead Economic Support Specialist (“Lead ESS”) position as there is a significant need in assisting and supporting the ESS positions with training and technical assistance as state policies and procedures change often. The Lead ESS position assists in ensuring state performance standards are met to avoid compliance issues or sanctions. The majority of the cost of the Lead ESS position is offset with state (DHS/DCF) and federal funding; and,

WHEREAS, the Department has requested to add 1.00 FTE Alcohol and Other Drug Abuse (“AODA”) Counselor to accommodate the anticipated increase in the number of clients with AODA treatment needs. The increase is due to the addition and restoration of alcohol and other detoxification services to our service array through contract with Bellin Psychiatric Center and will result in an increase in clients needing AODA treatment from our outpatient AODA service area after clients have been through detoxification. The cost of the AODA Counselor position will be offset by funds provided by the Ad-hoc Mental Health Task Force; and,

WHEREAS, to maximize compliance with the Comprehensive Community Service (“CCS”) regulations, the Department has requested to add 1.00 FTE CCS Quality Assurance Worker position to ensure that provider’s notes and content meet these requirements. The cost of not adding this position could be substantial if errors are not caught and quickly corrected, with disallowances from state audits anticipated. The CCS Quality Assurance Worker position would be funded through CCS as an allowable cost. DHS state coordinators have strongly urged that this step is necessary to avoid disallowances under the program; and,

WHEREAS, the Department has requested to add 1.00 FTE Treatment Court Case Manager position due to growth in the treatment courts and adding necessary capacity to manage the growing program and other jail diversion activities to manage all the clients served. Four courts are currently in operation, Drug Court, Mental Health Court, Veteran’s Treatment Court and Heroin Court. Additionally, there is a growing number of court diversion clients screened and deemed to be low risk offenders that are then referred to community resources at the client’s own cost. These clients are then diverted from potential jail stays.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Human Services – Community Programs table of organization be changed by deleting (1.00) FTE Clerk II position, adding 2.00 FTE Economic Support Specialist positions, adding 1.00 FTE Lead Economic Support Specialist position, adding 1.00 AODA Counselor position, adding 1.00

FTE CCS Quality Assurance Worker position, and adding 1.00 FTE Treatment Court Case Manager position; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk II	(1.00)	Deletion	\$(33,072)	\$(14,519)	\$(47,591)
Economic Support Specialist	2.00	Addition	\$ 63,726	\$ 28,680	\$ 92,406
Lead Economic Support Specialist	1.00	Addition	\$ 40,789	\$ 15, 658	\$ 56,447
AODA Counselor	1.00	Addition	\$ 47,541	\$ 16,778	\$ 64,319
CCS Quality Assurance Worker	1.00	Addition	\$ 39,879	\$ 15,628	\$ 55,507
Treatment Court Case Manager	1.00	Addition	\$ 39,879	\$ 15,628	\$ 55,507
Total 2017 Budget Impact Human Services – Community Programs					\$276,595

Budget Impact: *The fiscal change of this resolution is reflected in the 2017 budget.*

Respectfully submitted,
HUMAN SERVICES COMMITTEE &
EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Authored by Human Resources

Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
BECKER	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/04/16
REQUEST TO: Human Services Committee
MEETING DATE: October 11, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Human Services – Community Programs Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Human Services – Community Programs Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Human Services – Community Programs table of organization:

- Delete (1.00) FTE Clerk II
- Add 2.00 FTE Economic Support Specialist
- Add 1.00 FTE Lead Economic Support Specialist
- Add 1.00 FTE AODA Counselor
- Add 1.00 FTE CCS Quality Assurance Worker
- Add 1.00 FTE Treatment Court Case Manager

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? \$
 - b. If part of a bigger project, what is the total amount of the project? \$276,595
 - c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

November 2, 2016

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2017 BUDGET PROCESS IN THE
HEALTH DEPARTMENT AND HUMAN SERVICES DEPARTMENT
TABLE OF ORGANIZATION

WHEREAS, a New Position or Position Deletion Request was submitted by the Health Department and the Human Services Department (“Departments”) during the 2017 budget process; and,

WHEREAS, the Departments have evaluated the workload to support the new changes and have identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, due to the vacancy of the Director of the Health Department, the option of combining the Departments was studied and revealed the following benefits:

- Public Health and Human Service Preparedness – Joint response and resource coordination to emergency situations; Coordination of a large group of staff to respond; Reinforcement of Incident Command Structure across both departments.
- Collaboration on Emerging Health and Human Services Needs – Mental health support is a need in both departments; Coordinate training across departments; Public Health has more experience with promotion and prevention while Human Services has more experience with treatment.
- Adult Services – More preventative work with adult health by Public Health. Explore ways that preventative adult health services can connect with other service lines.
- Child and Family Services – Team approach of home visiting programs and services.
- Combined Services are Better for Public Service and Access – One location for the public to go for services; Collaboration between the areas; Provide better access for the public to reduce touches by the person.
- Streamline Government – One contracting agent between State and County; Contract support and provider management for services that could be billable to increase revenue; Finance and reporting consolidated; Unified leadership; Potential for one governing board for Health and Human Services in the future.

- Improve Recruitment for Division of Public Health/Health Officer – Move administrative duties to the Health & Human Services Executive Director position improving the ability to recruit for the new Public Health Officer position.

WHEREAS, due to the above findings, the Departments recommend that the Health Department and the Human Services Department are combined and the department name be changed to Health and Human Services Department; and,

WHEREAS, the Departments further recommend the deletion of (1.00) FTE Human Services Executive Director position in Pay Grade 2 in the Human Services table of organization and the addition of 1.00 FTE Health & Human Services Executive Director position in Pay Grade 1 in the Classification and Compensation Plan; and,

WHEREAS, the Departments further recommended the deletion of (1.00) FTE Health Director position in Pay Grade 6 in the Health Department table of organization and the addition of 1.00 FTE Public Health Officer position in Pay Grade 6 of the Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Health Department and Human Services Department be combined and the department name be changed to the Health and Human Services Department.

BE IT FURTHER RESOLVED, the Human Services table of organization be changed by deleting (1.00) FTE Human Services Executive Director position in Pay Grade 2 in the Classification and Compensation Plan and the addition 1.00 FTE Health & Human Services Executive Director position in Pay Grade 1 in the Classification and Compensation Plan.

BE IT FURTHER RESOLVED, the Health Department table of organization be changed by deleting (1.00) FTE Health Director position in Pay Grade 6 in the Classification and Compensation Plan and adding 1.00 FTE Public Health Officer position in Pay Grade 6 in the Classification and Compensation Plan; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact – Human Services:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Human Services Executive Director Pay Grade 2	(1.00)	Deletion	\$(107,972)	\$(17,382)	\$(125,354)
Health & Human Services Executive Director – Pay Grade 1	1.00	Addition	\$ 125,736	\$ 19,613	\$ 145,349
Total 2017 Budget Impact (Human Services)					\$ 19,995

Budget Impact – Health:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Health Director, Pay Grade 6	(1.00)	Deletion	\$(82,722)	\$(21,848)	\$(104,570)
Public Health Officer, Pay Grade 6	1.00	Addition	\$ 82,722	\$ 21,848	\$ 104,570
Total 2017 Budget Impact (Health)					\$ 0

Budget Impact: *The fiscal change of this resolution is reflected in the 2017 budget.*

Respectfully submitted,
HUMAN SERVICES COMMITTEE &
EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Authored by Human Resources

Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
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SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
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Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

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RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/04/16
REQUEST TO: Human Services Committee
MEETING DATE: October 11, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Health Department and Human Services Department Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Health Department and Human Services Department during the 2017 budget process.

ACTION REQUESTED:

Approve the consolidation of the Health Department and the Human Services Department and change the name of the department to Health and Human Services Department.

Make the following changes to the Human Services table of organization:

- Delete (1.00) FTE Human Services Executive Director
- Add 1.00 FTE Health & Human Services Executive Director

Make the following changes to the Health Department table of organization:

- Delete (1.00) FTE Health Director
- Add 1.00 FTE Public Health Officer

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? \$
 - b. If part of a bigger project, what is the total amount of the project? Human Services = \$19,995
Health = \$0
 - c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

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PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Tuesday, September 27, 2016.

Present: S. King, B. Clancy, J. Mitchell, L. Franke

Excused: R. Osgood

Also Present: B. Natelle, A Nizzia, J Driessen, C Maricque

1. Call to order: S. King called the meeting to order at 4:00 p.m.
2. Action Item: Approval of August 9, 2016 Board Minutes: B. Clancy moved to approve the minutes of the August 9, 2016 Board meeting. L. Franke seconded the motion. Motion carried.
3. Action Item: Approval of Agenda: B. Clancy moved to approve the agenda as presented. L. Franke seconded the motion as amended. Motion carried.
4. Action Item: Donations
Wayne & Judith Schaut - \$50 In memory of Jacob Van Lanen
Tina Pakis - \$50 – In memory of Gilbert Klokow
Pat & Mary Boeselager - \$50 - Hopp Needs
Joe & Abby Klicka - \$925 – SHS Special Olympics
Landon Richardson & family - \$200 – Hopp Needs
Gayle Anderson – two 16 piece cookware sets, stickers, socks, underwear, glue sticks, crayons, aqua shoes, tape dispensers
Fabio Perini – 98 packages of paper toweling
Judi Mecklenburg – 7 adaptive swimming suits
Belmark-Mary Pahl - \$372.50 Hopp Needs

B. Clancy moved to accept these generous donations. J. Mitchell seconded the motion. Motion carried.
5. Action Item: Board Policy 5.04 Record Retention (A)(B)(C)(D). L. Franke moved to readopt Policy 5.04 Record Retention (A)(B)(C)(D) with the changes as presented. B. Clancy seconded the motion. Motion carried.
6. Replacement Positions: J. Driessen presented Brittany Morien as the EC teacher in Denmark. Brittany is a June 2016 graduate of Stevens Point and has her certification in Early Childhood and Early Childhood Special Education. L. Franke moved to approve the hiring of B. Morien. B. Clancy seconded the motion. Motion carried.
7. Action Item: Financial Report: B. Clancy moved to accept and place on file the financial report ending June 30, 2016, July 31, 2016 and August 31, 2016. L. Franke seconded the motion. Motion carried.
8. Action Item: Parent Organization Report:

The mixed nut sale will begin shortly with the first shipment of nuts to arrive by Friday, September 30th. Nuts will be increased by \$.50 to sell at \$6.00/bag to cover the increase in prices being charged by the supplier.

Parents will hold the Scholastic Book Fair to coincide with the week school BBQ.

9. Action Item: Administrators Report:

A Nizzia reported the following :

- Start to the school year 185 students
- Packer Play 60
- Hopp Way and PBIS assembly
- Best Buddies Partnership with St Norbert College students
- Annual BBQ on October 6th

J. Driessen explained the new IEP forms and the training on the Oasis IEP system. All staff have completed the initial training with Mr. Driessen with scheduled periodic reviews.

B. Natelle reported the "server" migration is complete with any related issues being resolved as they occur. Matt Schmidt has worked very hard with the process and in collaboration with the Team who assisted with the migration.

ALICE is an active shooter training in which schools across the nation are being trained. SHS staff was trained this summer and is working with the DePere Police Dept to co-present and train staff in the many strategies and techniques.

L. Franke moved to accept the Administrators Report. J. Mitchell seconded the motion. Motion carried.

10. Action Item Payment of Bills: B. Clancy moved to pay the General Fund bills totaling \$64,697.69 for the month ending June 30, 2016 and \$42,909.09 for the month ending July 31, 2016 and \$51,687.33 for the month ending August 31, 2016. L Franke seconded the motion. Motion carried.

11. Executive Session: The Board will move to Executive Session as allowed by WI. Stats 19.85 (1)(c)(f)(i) for the purpose of personnel issues. B. Clancy moved to go into Executive Session as allowed by WI. Stats 19.85 (1)(c)(f)(i) to discuss personnel issues. L. Franke seconded the motion. Motion carried.

12. Action item: Staff Request:

13. First reading of revised Board Policy 3.09 Leave of Absence (A)(B): B. Natelle explained the proposed changes to the policy which will be brought again at the next board meeting.

14. First reading of revised Board policy 6.07 Acceptance of Administration of Gifts: B. Natelle explained the proposed changes to the policy which will be brought before the board at the next board meeting.

15. Adjournment: J. Mitchell moved to adjourn the meeting at 5:00 p.m. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding Mental Health Treatment on Wednesday, September 14, 2016 in the 1st Floor Conference Room, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

Present: Security Lieutenant Phil Steffen, Sheriff Gossage, Human Services Director Erik Pritzl, Pat La Violette, Cheryl Weber, Supervisor Hoyer, Jail Liaison Neko Elizondo, Assistant Corporation Counsel Rebecca Lindner, Behavioral Health Manager Ian Agar, Supervisor Zima, Judge Zuidmulder, Hospital Administrator Luke Schubert, members of the public

I. Call meeting to order.

The meeting was called to order by Chair Zima at 12:02 pm.

II. Approve/modify agenda.

Motion made by Erik Hoyer, seconded by Pat La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of August 24, 2016.

Motion made by John Gossage, seconded by Erik Pritzl to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

- 1. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long-term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**
- 2. Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Human Services Director Erik Pritzl updated the group on the mental health initiatives. He informed that the notice of award for the day report center has gone out and Family Services was the selected vendor. Family Services will now accept the contract and do their start up to get the day report center operational. They believe they can be up and running in the first part of November. Judge Zuidmulder suggested a meeting be held in mid-October for the treatment court judges, Sheriff's Department, and other stakeholders to advise them how the program works. Pritzl is working on selecting a liaison from the Human Services Department to shepherd this program and once the liaison is selected a meeting can be set up. Judge Zuidmulder said all of the stakeholders seem to have different ideas of how the day report center will assist them in their different programs and also noted that the expectations are not actually what always go into place. Pritzl said pulling people together and including the vendor is a great idea. The location of the day report center was also discussed and Pritzl said the location is downtown, but he did not think it is in the Family Services building.

Pritzl continued that the proposal with regard to residential treatment is ready to go to the Human Services Committee this month and then on to the full County Board in October. The proposal is to use community providers.

Pritzl talked next about the jail liaison position and said that it was somewhat overshadowed with everything else going on. The idea of the jail liaison is to help people with mental health and AODA issues transition more smoothly and successfully to a community setting upon their release from jail. Successful transition is an issue in a lot of communities. Pritzl noted the jail does an excellent job while people are in the jail, but there is nobody there for the transition. Some of the hang-ups become who is the case manager and what is the reimbursement. Human Services asked for a position to work on this and put aside the reimbursement part because if transitioning back into the community is not done successfully, the person will most likely end up in the system again which is not good for the person, the community, the jail, law enforcement officers, etc.

At this time Pritzl provided several handouts, copies of which are attached, and introduced Jail Liaison Neko Elizondo to the group. Elizondo said she started in the position in March and the goal is to reduce recidivism of individuals with mental health and AODA issues. This is a new position and Elizondo is still working to build community connections so that when inmates are released there is somewhere for her to send them for assistance. She explained that she gets a request for services and then meets with the inmate to assess their needs for such things as psychiatric assistance, housing, AODA issues, etc. She gets releases signed to allow her to contact outside agencies to help coordinate services for when the inmate is released. Typically the people she works with are 30 days or less from their release date. After Elizondo assesses an inmate and gets releases signed, she requests records from agencies the inmate has worked with in the past to get an idea of what the needs are. As the release date approaches, Elizondo schedules appointments for the inmate as soon as possible after the release so there is no lapse in medication. The majority of the inmates she works with need to be stable with their medication because when they are off the medication they cycle in and out of the system. A lot of the people she works with seem to have more nuisance charges such as disorderly conduct, public intoxication and trespassing rather than very serious criminal acts. Elizondo continued that there are also a number of inmates who have theft charges to support their habit, but that does not stop her from helping them. If an inmate does not have a psychiatrist, she works with County providers to be sure they continue on with their medications without lapse. A lot of referrals are made to outside agencies for very basic needs such as housing and clothing. Elizondo makes a lot of referrals to the Micah Center and then the Micah staff determines what programs the person is eligible for and what is needed to meet their needs. There are a lot of different programs that referrals are made to and Elizondo has made contact with quite a few agencies to let them know that she is here and what her role is in working with individuals with mental health and AODA issues so the providers know what the challenges are if they are referred. She continued that she can schedule appointments, but she cannot force anyone to follow through and she does not have a way to track follow through.

Pat La Violette recalled hearing in the past that there is a shortage of psychiatrists and asked Elizondo how successful she is in getting inmates an appointment within two weeks. Elizondo responded that she is very successful. She acknowledged that there is a shortage of psychiatrists in the community and there are difficulties at times if people have not had a psychiatrist in the area. She noted that in order for someone to see one of Brown County's psychiatrists they need to have some sort of history to know what the diagnosis is and what medications are involved so Elizondo requests records as soon as she can so they are available for when the person is released from jail. She also noted that Brown County is very good about getting people in for appointments. La Violette asked if the County is working with the Wisconsin Medical College since their focus is going to be on psychiatry. Pritzl said that as an agency Human Services is working with the Wisconsin Medical College to be an elective placement for residents and that will occur in 2018.

Zima asked if everyone Elizondo works with needs prescriptions of some sort. Elizondo responded that not all need medications; some have AODA issues as their main diagnosis. She continued that if someone has been seen and treated, they can be referred to a therapist so they can get into the psychiatrist to do the initial assessment. Pritzl said that if people are unfunded, the County clinic is a place they can go for services. Behavioral Health Manager Ian Agar added that many of the people in jail need to be connected with Medicaid and part of the jail liaison job is to get inmates to complete the application and contact Economic Support so their Medicaid benefits are active the day they leave jail. That then allows these people to see the therapist or psychiatrist because there is a funding source and the payment issue becomes a non-issue. Pritzl noted that Economic Support also is going out to the jail now to provide support and get people connected with benefits which is working well.

Judge Zuidmulder said there are two types of people coming out of the jail: there are the people that have been sentenced and served their time and are being released and then there are the people who are leaving the jail who have been sentenced and have been placed on probation and have an identifiable AODA, mental health or drug issue. He sees the jail liaison position as someone who is familiar with the individual so when it became time to hand them off to probation or the treatment courts, that some of this stuff would have already been accomplished. Elizondo said she has met with people who have probation officers to help connect them with services. She has also worked with people who are applying for the

treatment courts. Judge Zuidmulder asked if she is working together with Joe Torres and the probation agents and other social workers. Elizondo responded that she has made contact with Torres and he is aware of her position and what she is doing. She also has contact with probation officers to get a better idea of when the PO is planning to release someone so she can get appointments set up.

Judge Zuidmulder referenced the handout where it says half of all inmates will be discharged in 72 hours. Steffen said that refers to inmates that are arrested, go to court, get a signature bond and get out. Elizondo does not have time to see those inmates. Steffen continued that that they book in far more book and release inmates than ones who stay in custody. La Violette said it sounds like Elizondo is doing a great job. Steffen said she is doing a phenomenal job and he continually meets with her to go over things and try to clear any hurdles that come up. One of the things they discuss a lot is the lack of housing because that is a critical problem. If someone does not have a place to live, everything else starts to break down. Judge Zuidmulder said it is also a problem in the treatment courts as many of the shelters have strict rules that disqualify people from the housing. Putting them out in the community is counterproductive because there is not a decent, safe place to go. He would like to see some statistics of those people coming out of the jail that do not qualify for any of the shelters or other placement. Steffen noted the inmates who see Elizondo do so voluntarily and have requested her services. There are posts all over the jail explaining the process and the services available so the inmates know that they can request help. Elizondo said sometimes inmates are released before she can see them for various reasons such as an appeal hold being lifted, some could have been sent back to prison, some could be released on signature bond, etc. Cheryl Weber asked if Elizondo has trouble seeing everyone who requests to see her. Elizondo said she makes sure she has time to see everyone who requests her and noted that she has seen up to 24 people in a day.

Zima recalled in one of the first meetings of this group, one of the needs that was identified was that there needs to be some type of shelter care or some sort of facility where people can live. He asked if this is something the County wants to build or contract or address at all. He feels that if people are going to be released with no place to go, they will not have any roots. He acknowledged there would have to be rules and consequences, but feels that people do need a place to stay to get some roots. He feels part of the mental health initiative funds should be used for a long term treatment facility with an adequate number of transitional housing units for people to live in and said the community can afford this one way or another. He would rather see funds spent this way than building a new jail. Zima realizes the Sheriff and his staff have done everything they can to keep the jail numbers down. The population in Green Bay is growing and becoming more troublesome but Zima wants to figure out what things can be done to get to the end we want to get to. From a judicial point of view, there are some programs in place, and some of the judges are working on other things, but we need to have the tools to implement t things. He would like to see a facility where we know where these people are and can keep an eye on them.

Pritzl agreed people need to have their basic needs met but said there seems to be a problem in the community getting basic needs met. He is not hearing lack of treatment resources as an issue. There are treatment resources; it is the basic need issues people get tripped up on and he does not feel a County facility to house people is the way to get the basic needs met. Zima said the Board is the policy making body and he is looking for Pritzl's recommendation. He reiterated he feels there needs to be a facility where we can keep track of people. Pritzl responded he can do that without a County facility. He feels this is something that could be provided on a contract basis and said that someone who has expertise at this and has experience at this can provide the supportive housing option Zima is talking about. He does not see the County operating a facility, but he can see the County supporting something along these lines. Judge Zuidmulder disagreed with Pritzl that this is not part of the treatment program. He feels it is absolutely essential and said that resources are not well spent when money is spent to get people clean and sober, and then we throw them out into the community to go back to the same people that landed them in trouble in the first place. He said the treatment goal of maintaining sobriety includes these people having a safe and sober place to be where they are not surrounded by negative influences. When Judge Zuidmulder does sentencing, he looks at a person's peers and one of the biggest features of repeated criminology is the peer group. Part of the treatment should be to disturb and destabilize the peer group that contributed to the problems.

Judge Zuidmulder does not feel treatment can be successful if you open the door and push the people out only to go back to their peers and end up in trouble again. Pritzl reiterated that there are people that can do this really well and we have to find out who that is. He agrees that people have to go to a supportive environment; he is just not in agreement that it should be a County facility. Zima would like to see some sort of facility similar to the Fort Howard apartments with AODA staff on site to provide an easy transition. Weber said that what Zima is explaining is something we used to have called halfway houses. Zima feels that a residential facility would take a number of people out of the jail population which is something we need to do.

Steffen asked if the reason private businesses are not providing these services is because there is no money in it. Pritzl said that that could be part of it. He said the closest thing he can think of are adult family homes with just a few beds but that would be somewhat decentralized. He added that no matter what is done, there will be license issues. Judge Zuidmulder said what we are talking about are the chronic mentally ill, chronic drug users and chronic alcoholics who have burned all of their bridges and there is nobody opening their door to take these people in. Zima said we have to get focused on figuring out what is going to meet the need. He would like to see something with treatment built into the living arrangement with staff to keep people on the right track with making the right friends and communicating with the important people. He does not want these people scattered around waiting to fall back into the system. Zima thinks we need a group to make a recommendation to the County Board that we need to contract with an agency or build a County facility to provide these services. He said he and the judge and others get frustrated when they always run up against bureaucratic resistance and not wanting to get things done. Zima does not have a problem with this being a contracted service; what he wants to hear is that Pritzl feels it is something we need and will work on figuring out on a way to do it.

Pritzl talked about something he had seen in Madison. It was a 4 or 5 story student housing private dorm that an organization purchased and turned into small, studio apartments. A community support program occupied a portion of the first floor along with a peer-led recovery service that included art therapy. The people who lived there paid rent; it was not a reimbursed treatment service or anything like that. The residents were then connected to the case management in the building or they were going to appointments on their own independently. The building housed a collective group of people living together that could access services and also have safe housing. There was a building manager on site and some other support, but nothing like CNAs or anything like that. It was for people living somewhat independently but still under a fair amount of supervision. Zima said he really thinks we need to make a plan to do something like this. Weber asked if there was any thought of any of the medical facilities coming on board with something like this but Zima did not think that was realistic. La Violette liked the model Pritzl talked about. Judge Zuidmulder also said it was a model that should be explored because it could be done on a sliding scale and noted that many people in the mental health court are already on SSI. People who have nothing could still get in there and the rent could be waived on the grounds that this is what the facility is meant for, but the people who do have income could be supporting the facility. Zima added that as residents recover they can start working and start paying rent. Pritzl did not think the facility was in operation any longer, but he will call the organization that was running it to see if he can get more details. Zima would like to see a facility like this be a mission for this year.

Weber informed NAMI and The Gathering Place approached JOSHUA and said they needed more space to do more peer support and more family to family and they asked about the building across the street that used to be part of Bellin. She thinks this may be a good option if NAMI and The Gathering Place had space in the building and there were also some apartments. Weber thought the non-profits could help run a funding campaign for something like this and she offered to help. Jim Crawford was in attendance at the meeting and said that he would be happy to help on this as well.

Zima asked if the hospitals were invited to attend this meeting as was discussed at the last meeting. Hospital Administrator Luke Schubert said there is an EM1 committee that meets every other month and they started a subcommittee around the same time as the conversation came up at this group. Each hospital designated a member of their organization to participate in that along with the Sheriff's Department, the GBPD and the Crisis Center. Common goals were discussed at

the first meeting. The concerns of this group were also discussed and the main action point that they talked about was that everyone on the committee agreed that keeping the clients they come in contact with in Brown County would be the largest opportunity for success. Schubert noted there are instances where clients are taken to Winnebago or Madison because of overflow situations. Agar added that most of the discussion centered around strategies to reduce medical clearance. Several doctors will meet to try to come up with an algorithm to determine the standard criteria used by each of the hospitals for medical clearance. Zima noted there is resistance from two of the hospitals and asked if they are showing more willingness to talk about this. Schubert responded the hospitals are represented on the committee and have talked about some of the barriers with their legal counsel's interpretation of the Crisis Center coming on their site. Schubert said the opinion is that the liability comes when crisis workers get involved and then if the patient is under their care if the hospital is liable for the crisis worker's required training and actions, especially if there is a bad outcome while crisis is treating within the hospital facility. Zima asked if there are hold harmless agreements or a Good Samaritan law. Pritzl said there is a shield of sorts for crisis staff as long as they operate with the correct training and guidance of the statutes and the program. Schubert added the other example mentioned was with regard to credentialing such as if something is missed on a background check and the crisis worker has something substantially criminal in their background and whether the hospital would be liable for the background check and the pre-employment requirements of the individual that operated within the hospital. Judge Zuidmulder said when these things exacerbate the ability for public agencies to render service to the public we should be talking to the legislature about an immunity law. Zima feels a resolution should be put together to this effect to go before the Board. Schubert said that for the first time he feels like the right stakeholders are getting together to get some action. Zima asked if they would be willing to come to a meeting of this group. Schubert said that he will bring it up at the next meeting, however, when he talked to the hospitals about this in the past they did not want to create a duplication of effort going in two directions on two committees. Pritzl noted the Hospital Association tried to deal with this too and it did not come out the way they wanted it to. He feels if the hospitals could be asked what would help in this situation so they could tell us what they need, the Judge could then look at this and decide how to advocate for it.

La Violette said she does not believe we always have to invent everything; she believes in copying other successful models and asked if this is also an issue in hospitals in other Counties. Pritzl said he has talked about this in other areas and generally he does not hear that it is an issue. Lindner added that in Outagamie County people go to St. Elizabeth's for medical clearance, but then they go to a different area in the same building where the psychiatric wing is and the law is distinguished a little differently in those situations. In Brown County people go to a separate facility for medical clearance, but this is not the way it is in all counties. Zima asked if members of this group could attend the next EM1 meeting and Schubert said that they would definitely be welcome to attend. Zima said we need to find out what the problem is and what has to be done to get a solution. He said this group is here to make these efforts and he wants to keep pushing to meet our goals.

3. Report re: Sequential Intercept Mapping.

Sequential intercept mapping was discussed next. Weber said the housing problem was the first gap identified and there is now a committee working on it. Better accounting and procedures for the jail liaison was another recommendation and Elizondo is working on that. The peer to peer and recovery coaching is also being worked on. La Violette asked if all of the necessary positions are currently filled. Pritzl responded that the only vacant position right now is the advanced practice nurse prescriber (APNP). They have tried to recruit for that position but have not been successful and Pritzl feels that they probably will have to look to a recruiting firm for assistance. He said an APNP is hard to find because it is a high demand position and it will take more to make it work.

Zima asked why the contract for detox with Bellin has not gotten off the ground. Pritzl said there were some detoxes done and Agar added that there have been 6 in the last month. Zima asked what people are currently getting into the facility and Pritzl said it is incapacitated individuals as well as some voluntary situations. Zima asked if the people are then funneled into some sort of program. Agar said the intention is to provide detox to people who are incapacitated by alcohol. For

those who have the voluntary need for post detox services, they try to get people connected to treatment by trying to link them with outpatient AODA programming. If they need a higher level of care once they have an assessment, then they determine what level of care they need and they are sent for residential treatment.

Judge Zuidmulder asked who the gatekeeper for all of this is. Pritzl said that it would be law enforcement. Agar said law enforcement can present someone to the emergency room for medical clearance and if a person is incapacitated then they can do an alcohol hold. Incapacitation is an officer judgment. The police officer fills out a form that holds a person for medical clearance. Once the person sobers up, they cannot be forced to stay. Zima asked if there have been any heroin cases. Agar did not think so. Judge Zuidmulder recalled hearing there were 700 people at the jail who really should be in detox and that would average out to 50 per month, but now he is hearing that only 6 have been served and he asked if there is anything else that can be done. Sheriff Gossage reminded that the people in the jail have criminal charges. If someone is brought in on a crime and they are also intoxicated, once they are detoxed they are still under arrest for the criminal act. Steffen added there are people who come into the jail at levels of .35 to .40 but are still functioning and they still can have criminal charges. Judge Zuidmulder would like to see some sort of mechanism set up between the jail and the judge handling the case in which the jail communicates to the judge what is going on and that the jail asks that the person be released as a condition of bond and the release is conditioned on being transported by a deputy to the detox center immediately. Then upon being discharged from detox, the matter will be brought back before the Court. Gossage thought that there may be a way to simplify this through the 4511 form so when the officer fills it out a notification is sent to the judge. Judge Zuidmulder feels this should be talked about a little further and then the judges can meet to discuss how they think this can be done. He feels this is something that can be worked out but will take a little communication. He wants to be sure these people are getting out of the jail and to the detox center.

Judge Zuidmulder and Supervisor Hoyer were dismissed at 1:15 pm.

Pritzl wanted to see sequential intercept mapping moved up on the agenda so there is ample time to discuss it. Zima reiterated he would like to see a big housing facility that has services in the building as well as housing that provides a home-like atmosphere to help the people who need it. He also feels we need to reach out to people who have drug problems to get the help they need if they want it. Zima said that that is one very important big piece that will help fill in the gaps. He wants to see the County Board approve something like that and get going on it as soon as possible.

4. Such other matters as authorized by law.

The next meeting date was discussed and October 19, 2016 at 12:00 pm was selected.

Motion made by Phil Steffen, seconded by Cheryl Weber to adjourn at 1:18 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

**Brown County Human Services
Outpatient: Homeless Crisis Outreach Program
Jail Liaison Project**

Agencies and organizations sought out for collaborative partnership

- BC CTC Outpatient Therapists, IOP Groups, Psychiatrists, IDP Assessors
- BC Nicolet Psychiatric Center
- BC Vet Court, Heroin Court
- BC Assistant Corp Counsel (R. Linder)
- Brown County Public Defenders
- BC Human Services Economic Support (Food-share and medical assistance)
- Integrated Community Solutions
- BC Jail CCS-Correction Care Solutions
- BC Jail Chaplain Karen Konrad
- WI Probation and Parole
- Green Bay CIT Officers
- Family Services CRISIS CENTER
- LSS Diversion
- Bellin Psych
- NEW Shelter
- NEW Outreach Health
- St. Johns Shelter
- Golden House
- House of Hope
- Freedom House
- Micah Center
- St Vincent De Paul
- Salvation Army- Men's Closet
- Mana 4 Life
- YWCA Women's Closet
- ADRC
- NEWCAP/Soars
- Catholic Charities
- Options Counseling
- Jackie Nitschke Center
- Alcoholics Anonymous (AA)
- Narcotics Anonymous (NA)
- Recovery Coaching- Darjune
- Gathering Place
- JOSHUA (information & Resources)
- NAMI- Green Bay
- 211 Resource guide for Inmates project
- Oneida Behavioral Health AODA, MH, psychiatrists, pharmacy
- Oneida Health Center-Optical- dental
- Oneida Social Services Parenting Program, Men's DV Group, Center for Self-Sufficiency, Anger Management
- Oneida Cultural Heritage
- Oneida Housing Authority
- Green Bay Vet Center
- WI Job Center- Forward Services
- Remedy Staffing
- Seek Employment
- Temployment
- Express Employment
- Labor Ready

BROWN COUNTY HUMAN SERVICES & BROWN COUNTY JAIL

Outreach-Crisis Jail Liaison Project

Purpose & Process

To keep in mind:

- On any given day the BC Jail population is around 807.
- ½ of all inmates will discharge within 72 hours and 18% are estimated to be Co-Occurring disordered.
- The potential population of Co-Occurring disordered inmates seeking Jail Liaison services? 145
- Because this position, and the project, is still in its infancy, and there was no baseline established prior to this, at least a year will be needed to demonstrate any factual results or to give an accurate picture of efficacy.

Outreach-Crisis Jail Liaison Services

Referrals Sources:

- Brown County Main Jail and Work Release Center: Self Referrals from Jail Inmate Request Cards (AODA & MH)
- Brown County Outreach Crisis Program (AODA & MH)
- Outside Agencies

Referral Process:

- Inmate submits a request card to see Jail Liaison (JL).
- Jail Liaison receives request and meets with inmate at the BC Jail or Work Release Center.
- JL assesses unmet needs and obtain signed releases from the inmate.
- JL researches Inmates history on CCAP, OMS (Offender Management System), and AVATAR (Electronic Health Records). Also sends out record requests.
- JL identifies matching resources in the community (Micah Center, NEW Shelter, SSDI/SSI, Health Insurance) Based on Inmates predisposition variables.
- JL will assist in scheduling appointments or making referrals to programs/agencies (Brown County Economic Support, Psychiatrist, St Vincent)
- JL provide the Inmate with appointment dates, times, special instructions

Jail Liaison Indicators and Progress:

Indicator:	TOTAL:	AODA Only:
Total number of individuals who requested services	153	49
Total number of individuals who were served to date	98	22
Total number of individuals <u>currently</u> being served:	38	0
Total number of individuals scheduled	9	2
Average hours of service (if available)	4-6	0
Didn't Meet or Declined	52	25

Bench Marks & Outcome Measures

These are some of the areas that have been in discussion; however, post release tracking of inmates is impractical due to volume of cases and confidentiality barriers. No extensive concrete measures are anticipated.

- Numbers of Inmates who were connected and received basic need services?
- Number of Inmates who followed through and received Brown County Mental Health services? See AVATAR
- Number of Inmates who did not follow through because of gaps or obstacles:
- Number of inmates served who have returned to Jail: See OMS
- Number of Inmates served who have been admitted to NPC after release: See AVATAR

Changes to Support Outcome Measures and Data Collection:

- New AVATAR Jail Liaison Episode (to be implemented after training)
- Departments are working together to create a New AVATAR Jail Liaison Episode to allow for shared documentation and updates on inmates.

Obstacles

1. Economic services request forms not processed prior to unexpected release (Jenny & Theresa)
2. "Too many questions/fears around confidentiality reducing the necessary flow of information between the jail providers and resource entities."
3. "Short episodes of incarceration (less than 72 hours)," unpredictable nature of jail discharges and the inaccuracy of release dates in the computer system is prohibiting some inmates from applying for benefits in a timely manner.
4. There are limited measures of effectiveness/outcome as Jail liaison cannot track or follow all inmates after release.

Suggestions:

- Could use resource ROIs and ask the resource provider to let us know.
- Could send list of names to the resource provider at the end of the year before the ROI runs out.)

October 19, 2016

**AN ORDINANCE TO REPEAL AND REPLACE SECTION 30.05 OF THE BROWN
COUNTY CODE OF ORDINANCES ENTITLED “PROHIBITING FRAUD IN PUBLIC
ASSISTANCE, HOUSING ACCOMMODATIONS AND ENERGY ASSISTANCE
CASES”**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF BROWN DOES
ORDAIN AS FOLLOWS:

Section 1 – Section 30.05 of the Brown County Code of Ordinances is hereby repealed in its
entirety and replaced with the following:

(1) Definitions. For purpose of this Section:

(a) “False Representation” shall mean an untrue or incorrect representation
regarding a material fact that is made with knowledge or belief of its inaccuracy,
including but not limited to the failure to report changes in income, assets,
household members, employment or other relevant circumstances.

(b) “FoodShare Trafficking” shall include any of the following activities:

i. Using FoodShare benefits to purchase foods with a container deposit,
for the sole purpose of returning the container for a cash refund;

ii. Reselling food purchased with FoodShare benefits for cash or other
consideration;

iii. Purchasing, for cash or other consideration, food that was previously
purchased from a supplier using FoodShare benefits;

iv. Directly or indirectly buying, selling, or stealing Electronic Benefit
Transfer cards, card numbers or personal identification numbers (PINs),
for cash or other items;

v. Exchanging of firearms, ammunition, explosives or controlled
substances, as defined in section 802 of title 21, United States Code, for
FoodShare benefits; or

vi. Unauthorized person(s) knowingly obtaining, possessing, transferring,
or using FoodShare benefits.

(c) “Housing Accommodations” shall include assistance obtained through the
Housing Assistance programs authorized under the Housing Authorities Law of
Wis. Stat., §§ 66.1201 to 66.1211, as may be hereinafter amended from time to
time.

(d) "Person" shall include all partnerships, associations, corporations and individuals.

(e) "Public Assistance" shall include all forms of assistance granted or issued pursuant to Chapter 49 of the Wisconsin Statutes, as may be hereinafter amended from time to time, including, but not limited to Wisconsin Works (W-2), Medical Assistance, FoodShare (SNAP benefits under 7 USC 2011 to 2036), child care assistance, energy assistance, any successor program to those listed above and any other programs authorized by State or Federal law which are intended to provide assistance to persons with low or fixed incomes.

(2) Presumptions and Evidence.

(a) Any Person who makes any statement in a written application for Housing Accommodations or Public Assistance shall be considered to have made an admission as to the existence, correctness or validity of any fact stated, which shall be taken as prima facie evidence against the Person making it in any complaint, information or indictment, and in any action or proceeding brought for the enforcement of any provision of this Section.

(b) The negotiation of a check, share draft or other draft received in payment for Housing Accommodations or Public Assistance by the recipient or the withdrawal of any funds credited to the recipient's account through the use of any other money transfer technique after any change in income or assets which would render the recipient ineligible for Housing Accommodations or Public Assistance or eligible for reduced Housing Accommodations or Public Assistance shall be prima facie evidence of fraud in such case.

(3) Violations.

(a) No Person shall willfully make any False Representation(s) with the intent to secure or maintain eligibility for Housing Accommodations or Public Assistance whether for himself, herself or for some other Person.

(b) No Person shall willfully do any act designed to interfere with the proper administration of the Housing Accommodations or Public Assistance programs

(c) No Person shall knowingly participate in, take part in, engage in or contribute to any activities that constitute FoodShare Trafficking hereunder.

(d) No Person shall accept any funds, supplies or articles furnished to any Person under the Housing Accommodations or Public Assistance programs in exchange for or as payment for any alcoholic beverages, cigarettes or other prohibited items.

(e) No Person or dependent of that Person shall knowingly use, sell, exchange, or dispose of any supplies or articles furnished that Person or dependent under the Housing Accommodations or Public Assistance programs in any manner other than as directed by the agency administering said programs.

(f) No Person shall knowingly accept any funds, supplies or articles furnished to another Person under the Housing Accommodations or Public Assistance programs in exchange for or as payment for anything not authorized by said programs, nor shall any Person purchase any supplies or articles known to have been issued to another Person as Public Assistance.

(g) No Person shall use money, checks, share drafts, other drafts, vouchers, debit cards, or any other thing of value furnished to that Person or another Person under the Housing Accommodations or Public Assistance programs for purposes other than as directed by the agency administering said programs.

(h) No Person receiving Housing Accommodations or Public Assistance, who has been notified by the agency administering said Housing Accommodations or Public Assistance of their obligation to report a change in income, assets, household members, employment or other relevant circumstances, shall fail to notify the agency of said change within ten (10) days thereof.

(i) No Person in charge of the Housing Accommodations or Public Assistance programs or any person working under him or her shall receive or solicit any commission or derive or seek to obtain any personal financial gain through the purchase, sale, disbursement or contract of supplies or other property used in the administration of said programs.

(3) Penalties. Any Person who violates any provision of this Section shall, upon conviction, be subject to a forfeiture of not to exceed \$1,000 together with costs of prosecution and penalty assessments. Furthermore, should any such Person be found in contempt of court for failure to pay said forfeiture, costs and/or penalty assessments, said Person may be subject to imprisonment in the County jail. In addition to the penalties noted herein, a conviction for violation(s) of this Section, whether due to a no contest plea, a default judgment or a guilty verdict/judgment, shall be considered an intentional program violation under 7 CFR 273.16 subjecting the Person to the additional penalties authorized thereunder.

Section 2 – This “Ordinance to Repeal and Replace Section 30.05 of the Brown County Code of Ordinances Entitled ‘Prohibiting Fraud in Public Assistance, Housing Accommodations and Energy Assistance Cases’” shall become effective upon passage and publication pursuant to law.

Fiscal Impact: This Ordinance does not require an appropriation from the General Fund.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Approved By:

Troy Streckenbach, (Date)
COUNTY EXECUTIVE

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Drafted by Interim Corporation Counsel

Final Draft Approved by Interim Corporation Counsel

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Phone (920) 448-6000 Fax (920) 448-6166

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/4/16
REQUEST TO: Human Services Committee
MEETING DATE: 10/11/16
REQUEST FROM: Erik Pritzl
Executive Director

REQUEST TYPE: ☐ New resolution ☐ Revision to resolution
☐ New ordinance ☒ Revision to ordinance

TITLE: Prohibiting Fraud in Public Assistance, Housing Accommodations, and Energy Assistance Cases

ISSUE/BACKGROUND INFORMATION:

Per recent audit of our processes, we need to update this ordinance language to comply with federal and state regulations.

ACTION REQUESTED:

Requesting approval of this updated ordinance language.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☐ No
 - a. If yes, what is the amount of the impact? / \$ _____
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☐ Yes ☐ No
 - i. If yes, in which account? _____
 - ii. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**



BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
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Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: October 4, 2016

Re: Executive Director's Report

Activities since the last time the Human Services Board and Committee are summarized below by the primary division area of the department.

Community Programs

Behavioral Health

Mental Health Initiatives Updates:

- The Request for Proposals (RFP) related to the Day Report Center has been completed, and Family Services is the selected vendor. It is anticipated that the center will become operational by November 15, 2016.
- Mobile Crisis Expansion was approved previously, and the contracted provider, Family Services, has filled all positions. From August to September, there was a decrease in the overall number of in-person mobile assessments, with much of this due to fewer responses to the jail. The duration of in-person contacts increased by 28%, and diversion stays almost doubled. The number of assessments taking place in the hospitals increased from 19 in July to 31 in August. Mobile crisis response in less than 30 minutes was achieved in 81% of the mobile crisis calls.
- A proposal and resolution for residential treatment was brought before the Human Services Committee on September 28th, was passed, and will now go the full County Board in October. This proposal is to utilize community providers for residential treatment.

Children, Youth and Families (CYF)

CYF Manager:

Kevin Brennan was selected as the Children, Youth and Families Manager effective October 3,

2016. Kevin has been fulfilling the duties on an interim basis, along with Nancy Fennema. I appreciate Kevin and Nancy taking on the interim duties, while fulfilling all of the regular duties of their respective positions.

Secure Detention Changes:

There have been changes at the jail related to secure detention and where juveniles specifically are housed. The current pod for juveniles holds 10 males, and 5 females. While this may address many of the needs specific to Brown County youth, department staff members need to plan for times when our needs could exceed our capacity. A workgroup has been initiated with staff from Shelter Care, Juvenile Justice and Child Protective Services to be proactive in planning for youth, and develop strategies to address capacity issues should these arise. Utilizing facilities in other counties might be needed from time to time.

Community Treatment Center

The utilization of the three units of the Community Treatment Center continues to be higher than 2015:

- The Nicolet Psychiatric Center unit has seen a continued increase in the average daily population to 12.0 for the year, with September's utilization higher at 14.3. We continue to see higher utilization by Brown County residents compared to other counties in 2016 (78%) vs. 2015 (70 %.) We continue to see utilization of other facilities to manage the acute psychiatric inpatient needs. Bellin Psychiatric Center has been able to address some of the census issues overall, with Winnebago Mental Health Institute being utilized as another backup.
- The Bay Haven CBRF unit had an average daily population of 3.6 in September, bringing the year to date average daily population to 4.2 which is over the budgeted average of 3.6. The diversion population as a whole (in both Bay Haven and Diversion) has presented some challenges due to the number of times the total population exceeds the size of one facility. The department is evaluating other options for Bay Haven.

General Department Updates

The Human Services Agency Fair was held at the Central Library on September 27th. We were able to educate people in attendance on many of the services offered through the department, and provided educational breakout sessions focused on Volunteer Opportunities, Foster Care Recruitment and Mandated Reporting for Child Abuse and Neglect. We will now evaluate the event, and determine what improvements to make for the future.

BROWN COUNTY HUMAN SERVICES

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Green Bay, WI 54305-3600



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Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: October 3, 2016

Subject: YTD 8/31/16 Financial Results for CTC and Community Programs

Community Treatment Center

The August financial statement for CTC shows a deficit of \$62,111 which remains favorable as in July compared to the average monthly budgeted deficit of \$66,981 which represents non-cash depreciation expense. This improves the overall YTD unfavorable budget variance for CTC to approximately \$153,000 as of 8/31/16 due to unfavorable variances in earlier months resulting from higher than anticipated staffing. This was largely due to a high number of patients requiring 1:1 supervision by nursing staff. Current year results (\$689,021 deficit) show a significant improvement from prior year results (\$2,251,300 deficit) on a YTD basis.

Revenues are higher overall than anticipated in the budget after 8 months at 70% of the annual budget compared to 67% representing 8/12 of the year. Expenses are slightly higher at 71% of the total annual budget due to personnel costs which include employee benefits at 2% higher than budget. Both revenues and expenses have been impacted by higher than budgeted census for the Hospital and CBRF.

		<u>Actual</u>	<u>Budget</u>
YTD Average Census:	Hospital	11.7	10.1
	Nursing Home	61.4	61.4
	CBRF	4.3	3.6

Community Programs

YTD 8/31/16 results for Community Programs show overall revenues at 67% of the annual budget and expenses at 66% compared to a benchmark of 67% after 8 months. This includes expenses for Mental Health Expansion initiatives which are increasing in the last half of the year so the YTD percentage for expense is anticipated to increase compared to revenues during the final months of the year. Personnel costs for Community Programs also include employee benefits at approximately 2% higher than budget.

Respectfully Submitted,

Eric Johnson
Finance Manager





Community Treatment Center

Through 08/31/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property taxes	2,797,019.00	.00	2,797,019.00	233,084.92	.00	1,864,679.36	932,339.64	67	1,718,855.36
Intergov Revenue	4,006,480.00	.00	4,006,480.00	648,679.01	.00	2,741,861.77	1,264,618.23	68	2,295,160.63
Public Charges	3,826,594.00	.00	3,826,594.00	31,451.54	.00	2,650,478.66	1,176,115.34	69	1,840,890.43
Miscellaneous Revenue	1,569,820.00	.00	1,569,820.00	172,139.83	.00	1,269,586.09	300,233.91	81	872,354.27
Other Financing Sources	.00	9,818.00	9,818.00	.00	.00	9,818.20	(.20)	100	6,799.00
REVENUE TOTALS	\$12,199,913.00	\$9,818.00	\$12,209,731.00	\$1,085,355.30	\$0.00	\$8,536,424.08	\$3,673,306.92	70%	\$6,734,059.69
EXPENSE									
Personnel Costs	8,825,562.00	9,818.00	8,835,380.00	805,633.15	.00	6,360,929.80	2,474,450.20	72	6,108,546.61
Operating Expenses	4,178,122.00	.00	4,178,122.00	341,833.35	5,040.00	2,864,515.89	1,308,566.11	69	2,876,179.41
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	633.67
EXPENSE TOTALS	\$13,003,684.00	\$9,818.00	\$13,013,502.00	\$1,147,466.50	\$5,040.00	\$9,225,445.69	\$3,783,016.31	71%	\$8,985,359.69
Fund 630 - CTC Totals									
REVENUE TOTALS	12,199,913.00	9,818.00	12,209,731.00	1,085,355.30	.00	8,536,424.08	3,673,306.92	70	6,734,059.69
EXPENSE TOTALS	13,003,684.00	9,818.00	13,013,502.00	1,147,466.50	5,040.00	9,225,445.69	3,783,016.31	71	8,985,359.69
Fund 630 - CTC Totals	(\$803,771.00)	\$0.00	(\$803,771.00)	(\$62,111.20)	(\$5,040.00)	(\$689,021.61)	(\$109,709.39)		(\$2,251,300.00)
Grand Totals									
REVENUE TOTALS	12,199,913.00	9,818.00	12,209,731.00	1,085,355.30	.00	8,536,424.08	3,673,306.92	70	6,734,059.69
EXPENSE TOTALS	13,003,684.00	9,818.00	13,013,502.00	1,147,466.50	5,040.00	9,225,445.69	3,783,016.31	71	8,985,359.69
Grand Totals	(\$803,771.00)	\$0.00	(\$803,771.00)	(\$62,111.20)	(\$5,040.00)	(\$689,021.61)	(\$109,709.39)		(\$2,251,300.00)



Community Programs

Through 08/31/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 201 - CP									
REVENUE									
Property taxes	16,249,887.00	.00	16,249,887.00	1,354,157.25	.00	10,833,258.00	5,416,629.00	67	10,040,501.36
Intergov Revenue	31,465,027.00	13,243.00	31,478,270.00	2,749,241.02	.00	21,446,184.78	10,032,085.22	68	49,831,739.98
Public Charges	2,183,021.00	30,500.00	2,213,521.00	155,364.48	.00	1,416,222.75	797,298.25	64	1,291,742.38
Miscellaneous Revenue	49,400.00	.00	49,400.00	7,934.00	.00	98,604.51	(49,204.51)	200	67,071.46
Other Financing Sources	530,500.00	(24,956.00)	505,544.00	.00	.00	5,544.00	500,000.00	1	20,464.00
REVENUE TOTALS	\$50,477,835.00	\$18,787.00	\$50,496,622.00	\$4,266,696.75	\$0.00	\$33,799,814.04	\$16,696,807.96	67%	\$61,251,519.18
EXPENSE									
Personnel Costs	18,204,396.00	5,544.00	18,209,940.00	1,622,193.22	.00	12,290,002.19	5,919,937.81	67	13,267,551.06
Operating Expenses	33,215,383.00	165,383.00	33,380,766.00	2,621,925.50	64,914.26	21,716,841.80	11,599,009.94	65	48,045,247.36
Outlay	.00	.00	.00	.00	.00	(165.00)	165.00	+++	13,027.90
EXPENSE TOTALS	\$51,419,779.00	\$170,927.00	\$51,590,706.00	\$4,244,118.72	\$64,914.26	\$34,006,678.99	\$17,519,112.75	66%	\$61,325,826.32
Fund 201 - CP Totals									
REVENUE TOTALS	50,477,835.00	18,787.00	50,496,622.00	4,266,696.75	.00	33,799,814.04	16,696,807.96	67	61,251,519.18
EXPENSE TOTALS	51,419,779.00	170,927.00	51,590,706.00	4,244,118.72	64,914.26	34,006,678.99	17,519,112.75	66	61,325,826.32
Fund 201 - CP Totals	(\$941,944.00)	(\$152,140.00)	(\$1,094,084.00)	\$22,578.03	(\$64,914.26)	(\$206,864.95)	(\$822,304.79)		(\$74,307.14)
Grand Totals									
REVENUE TOTALS	50,477,835.00	18,787.00	50,496,622.00	4,266,696.75	.00	33,799,814.04	16,696,807.96	67	61,251,519.18
EXPENSE TOTALS	51,419,779.00	170,927.00	51,590,706.00	4,244,118.72	64,914.26	34,006,678.99	17,519,112.75	66	61,325,826.32
Grand Totals	(\$941,944.00)	(\$152,140.00)	(\$1,094,084.00)	\$22,578.03	(\$64,914.26)	(\$206,864.95)	(\$822,304.79)		(\$74,307.14)

CTC DOUBLE SHIFTS WORKED 9/19/16 THRU 10/03/16

Date	Employee Name	Classification	shifts worked
9/24/2016	Ian Hanson	CNA	PM/NOC
9/24/2016	Ray Henderson	CNA	PM/NOC
9/24/2016	Brenda Spencer	LPN	PM/NOC
9/30/2016	Brenda Spencer	LPN	PM/NOC

**BROWN COUNTY COMMUNITY TREATMENT CENTER
SEPTEMBER 2016 BAY HAVEN STATISTICS**

ADMISSIONS	September	YTD 2016	YTD 2015
Voluntary - Mental Illness	31	215	100
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	31	215	100

ADMISSIONS BY UNITS			
Bay Haven	31	215	100
TOTAL	31	215	100

ADMISSIONS BY COUNTY			
Brown	29	185	79
Door	0	5	4
Kewaunee	0	2	4
Oconto	0	2	2
Marinette	0	1	0
Shawano	0	5	8
Waupaca	0	0	0
Menominee	0	1	1
Outagamie	0	2	1
Manitowoc	1	6	1
Winnebago	0	0	0
Other	1	6	0
TOTAL	31	215	100

NEW ADMISSIONS			
Bay Haven	20	162	70
TOTAL	20	162	70

READMIT WITHIN 30 DAYS			
Bay Haven	6	20	7
TOTAL	6	20	7

AVERAGE DAILY CENSUS	September	YTD 2016	YTD 2015
Bay Haven	3.6	4.2	1.2
TOTAL	3.6	4.2	1.2

INPATIENT SERVICE DAYS			
Bay Haven	109	1155	341
TOTAL	109	1155	341

BED OCCUPANCY			
Bay Haven	24%	28%	8%
TOTAL (15 Beds)	24%	28%	8%

DISCHARGES			
Bay Haven	27	213	94
TOTAL	27	213	94

DISCHARGE DAYS			
Bay Haven	94	1145	298
TOTAL	94	1145	298

AVERAGE LENGTH OF STAY			
Bay Haven	3	5	3
TOTAL	3	5	3

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	3	4	5
Door	0	3	2
Kewaunee	0	2	0
Oconto	0	0	0
Marinette	0	1	0
Shawano	1	1	2
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	4	0
Manitowoc	7	6	0
Winnebago	0	0	0
Other	1	2	0
TOTAL	3	5	4

IN/OUTS	Current	YTD	2015
	6	32	1

**BROWN COUNTY COMMUNITY TREATMENT CENTER
SEPTEMBER 2016 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	September	YTD 2016	YTD 2015
Voluntary - Mental Illness	2	90	111
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	60	485	524
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	1	14	8
Commitment - Mental Illness	0	0	0
Return from Conditional Release	5	63	59
Court Order Prelim. - Drug	0	0	0
Other	0	3	4
TOTAL	68	655	706

ADMISSIONS BY UNITS			
Nicolet	68	655	706
TOTAL	68	655	706

ADMISSIONS BY COUNTY			
Brown	55	510	491
Door	1	15	13
Kewaunee	2	17	17
Oconto	0	16	29
Marinette	1	11	25
Shawano	1	8	27
Waupaca	0	2	1
Menominee	0	4	4
Outagamie	0	18	10
Manitowoc	1	24	53
Winnebago	5	10	4
Other	2	20	32
TOTAL	68	655	706

NEW ADMISSIONS			
Nicolet	36	327	334
TOTAL	36	327	334

READMIT WITHIN 30 DAYS			
Nicolet	10	70	90
TOTAL	10	70	90

AVERAGE DAILY CENSUS	September	YTD 2016	YTD 2015
Nicolet	14.3	12.0	10.0
TOTAL	14.3	12.0	10.0

INPATIENT SERVICE DAYS			
Nicolet	428	3290	2751
TOTAL	428	3290	2751

BED OCCUPANCY			
Nicolet	89%	75%	63%
TOTAL (16 Beds)	89%	75%	63%

DISCHARGES			
Nicolet	65	651	710
TOTAL	65	651	710

DISCHARGE DAYS			
Nicolet	434	3241	2741
TOTAL	434	3241	2741

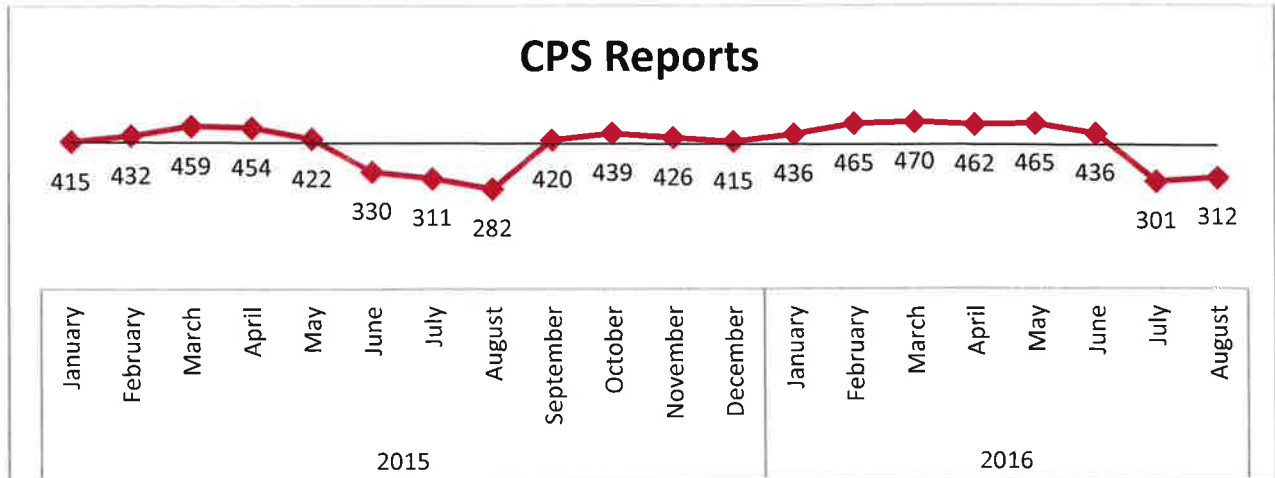
AVERAGE LENGTH OF STAY			
Nicolet	7	5	4
TOTAL	7	5	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	6	6	5
Door	7	6	3
Kewaunee	7	5	4
Oconto	0	1	2
Marinette	10	6	5
Shawano	1	1	5
Waupaca	0	0	0
Menominee	0	1	2
Outagamie	27	17	2
Manitowoc	0	5	6
Winnebago	2	1	1
Other	9	7	3
TOTAL	7	6	4

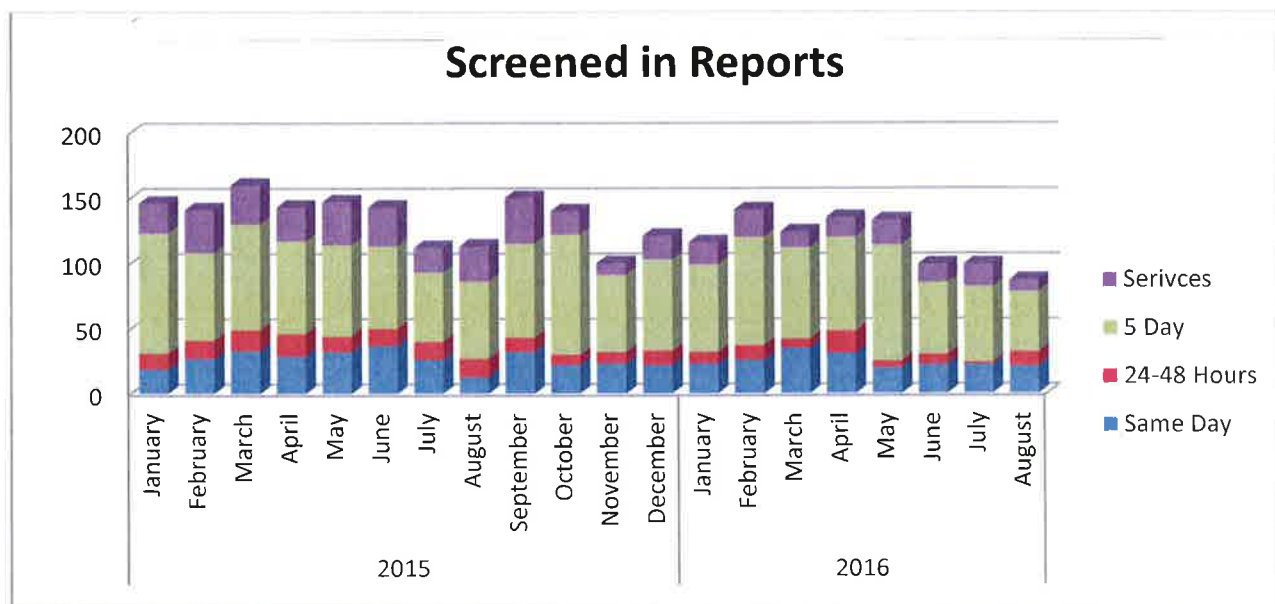
IN/OUTS	Current	YTD	2015
	0	26	46

Child Protection Reports

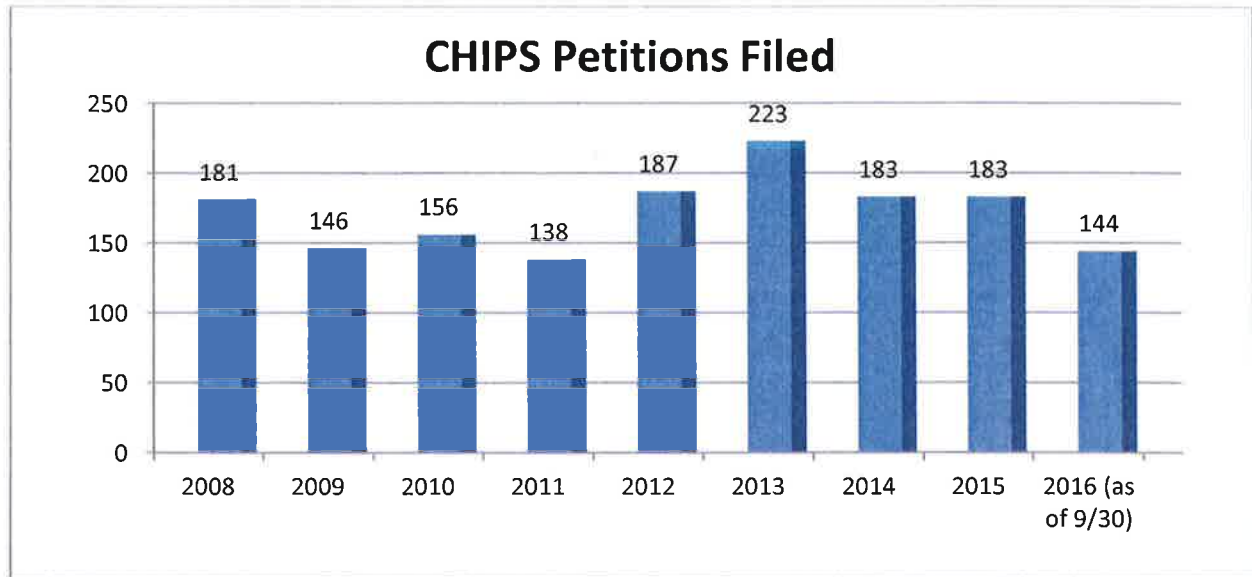
All incoming calls to our Child Protective Services (CPS) Access are documented as a report. The total number of CPS reports are listed in graphic below:



From the total number of reports, cases are screened by a Supervisor, and assigned to an Initial Assessment worker when accepted ("Screened In".) A "Services"(purple) is a report where the reporter believes the department should offer assistance to the family but no conditions of abuse or neglect are reported. A "5 day"(green) is a case where there are concerning conditions in the home, which are determined could meet definitions of abuse or neglect, and require further assessment. A "24-48" (red) is a case where there are potential safety conditions needing to be assessed which could lead to abuse or neglect, and the department responds within 24-48 hours. A "Same Day"(blue) is a case where there are safety conditions identified which are occurring at the time of the report, and require an urgent response.



After a worker assesses a case, it is decided if there is a reason and jurisdiction to file a CHIPS (**CH**ild **I**n need of **P**rotection or **S**ervices) case. These cases court order services to the family. Often these are cases where children are not in the parent's care. If we project current filing out through the end of the year we will have approximately 192, which will exceed last year by approximately 5%.



HUMAN SERVICES
2016 PROVIDER CONTRACT LIST - 10/3/2016

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount	Updated Not-to-Exceed Amount
Acceptational Minds LLC	Living skills for behaviorally-challenged children/families	Children	CLTS	1/7/2016	1/15/16	\$75,000	\$75,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health	11/30/15	1/5/16	\$111,218	\$116,510
Advocates for Healthy Transitional Living LLC	Foster and respite care	High behavioral needs children	CABHU, CPS, CLTS	1/19/16	1/26/16	\$275,000	\$275,000
Advocates Extension LLC	Counseling, daily living skills, summer programming, respite care, CCS services	High behavioral needs children	CABHU, CPS, JJ, CLTS	1/19/16	1/26/16	\$700,000	\$707,500
Agnesian Healthcare Inc.	Autism services	Children	CLTS	11/30/15	1/11/16	\$22,100	\$50,000
American Foundation of Counseling	Foster care services	Children	CPS	12/7/15	1/11/16	\$100,000	\$200,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/17/15	1/11/16	\$24,000	\$24,000
Angels on Arcadian	CBRF (assisted living)	DD, PD	C-COP	1/28/16	1/28/16	\$150,000	\$150,000
Anna's Healthcare (formerly County Living)	CBRF (assisted living)	MH/AODA	Behavioral Health, C-COP	11/30/15	1/19/16	\$180,000	\$180,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	DD youth/children	C-COP, CLTS, BT3	12/17/15	1/4/16	\$414,500	\$429,500
Bellin Health Occupational Health Solutions	Drug screenings	Adult parents	CPS	11/30/15	1/19/16	\$25,000	\$25,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	1/25/16	2/8/16	\$10,000	\$235,000
Bennin, Marilyn	PALS volunteer trainer	PALS program volunteers	CPS	12/1/15	1/14/16	\$9,000	\$9,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	JJ	12/21/15	1/5/16	\$25,000	\$25,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, C-COP	12/17/15	12/29/15	\$825,000	\$825,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	C-COP	11/30/15	1/14/16	\$558,000	\$558,000
Caravel Autism Services	Autism services	Children		12/1/15	12/16/15	\$375,000	\$375,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care	Children	CPS	11/30/15	1/11/16	\$50,000	\$50,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services	Teens	CPS	11/30/15	12/21/15	\$169,406	\$169,406
Centerpiece LLC	Autism services	Children	CLTS	11/30/15	12/11/15	\$190,000	\$190,000
Cerebral Palsy Inc.	Birth to 3 services, respite, adult day programming	DD youth/children	CLTS, C-COP, BT3	12/17/15	12/29/15	\$314,500	\$314,500
Childrens Service Society	Foster care services	Children	CLTS	12/7/15	12/29/15	\$25,000	\$65,000
Chilela Institute	Children high-needs residential care center	Children	CPS, CABHU	1/14/16	1/25/16	\$175,000	\$175,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	C-COP	12/16/15	1/28/16	\$53,000	\$53,000
Compass Development	CBRF (assisted living)	PD with MH issues	C-COP	4/18/16	4/28/16	\$45,000	\$45,000
Curative Connections (formerly NEW Curative)	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA	JJ, CPS, CLTS, C-COP	12/17/15	1/7/16	\$257,000	\$262,000
Curro Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	C-COP	11/30/15	12/29/15	\$200,000	\$200,000
Darnell Receiving Home	Receiving home for emergency placements	Children	CPS	12/7/15	12/21/15	\$19,710	\$19,710
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, C-COP	11/30/15	1/12/16	\$300,000	\$315,500
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/30/15	1/4/16	\$285,000	\$285,000

HUMAN SERVICES
2016 PROVIDER CONTRACT LIST - 10/3/2016

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount	Updated Not-to-Exceed Amount
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile delinquent	JJ	12/29/15	1/19/16	\$155,000	\$155,000
East Shore Industries	Day programming for PD/DD disabled	PD with MH issues	C-COP	11/30/15	1/11/16	\$10,000	\$10,000
Elsner AFH	1-2 bed traditional adult family home	MH	Behavioral Health	1/18/16	1/25/16	\$15,826	\$15,826
Encompass Child Care	Child day care	Children	CPS	11/30/15	12/21/15	\$70,000	\$70,000
Engberg AFH	1-2 bed traditional adult family home	PD with MH issues	C-COP	11/30/15	12/7/15	\$15,852	\$15,852
Expressive Therapies LLC	Music therapy for children	Children	CLTS	5/16/16	5/26/16	\$15,000	\$15,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, C-COP	12/17/15	12/29/15	\$2,440,015	\$2,614,015
Family Training Program	Parenting/family skills training	CSP parents, parents of juvenile delinquent	JJ, CSP	12/29/15	1/11/16	\$155,000	\$155,000
Golden House	Domestic abuse services	Adults in need	APS	12/1/15	12/11/15	\$63,086	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	C-COP	11/30/15	1/14/16	\$50,300	\$50,300
Goodwill Industries	Prevocational services	PD with MH issues	C-COP	12/1/15	12/21/15	\$6,000	\$6,000
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	---	---	\$15,000	\$25,000
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	DD children	BT3	7/21/16	7/25/16	\$100,000	\$100,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	C-COP	12/1/15	1/11/16	\$10,000	\$10,000
Home Instead Senior Care	Supportive home care	PD with MH issues	C-COP	12/1/15	1/4/16	\$10,000	\$10,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	12/1/15	1/4/16	\$260,000	\$260,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	12/1/15	12/14/15	\$331,000	\$338,500
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	C-COP	12/1/15	12/8/15	\$130,000	\$130,000
Innovative Counseling	Autism services	Children	CLTS	12/1/15	1/19/16	\$10,000	\$65,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, C-COP	1/4/16	1/14/16	\$1,814,200	\$1,814,200
KCC Fiscal Agent Services	Payor of client-hired personal care workers	Children with long-term care needs	CLTS	12/8/15	12/29/15	\$800,000	\$800,000
Klein, Steven Dr.	Autism services	Children	CLTS	12/1/15	12/10/15	\$535,000	\$535,000
Krueger Receiving Home	Receiving home for emergency placements	Children	CPS	12/7/15	12/29/15	\$13,140	\$13,140
Lac Du Flambeau Lake Superior Chippewa Indians	Gookomis Endaad AODA residential treatment	Native American AODA	Behavioral Health	3/14/16	4/18/16	\$50,000	\$50,000
Lad Lake	Youth high-needs residential care center	Youth boys ages 9-21	JJ, CPS	12/1/15	1/4/16	\$40,000	\$40,000
Lamers Bus Lines Inc.	Specialized transportation	DD youth transitioning to adults	CLTS	12/1/15	12/21/15	\$25,000	\$25,000

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HUMAN SERVICES
2016 PROVIDER CONTRACT LIST - 10/3/2016

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount	Updated Not-to-Exceed Amount
Liska, Joann	IDP/OWI assessments	AODA	Behavioral Health	11/30/15	12/29/15	\$5,000	\$5,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	1/18/16	1/28/16	\$765,000	\$825,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services	High behavioral needs children	CABHU, CPS, JJ, CLTS	12/1/15	1/11/16	\$800,000	\$800,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, C-COP	12/1/15	1/7/16	\$100,000	\$100,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	12/1/15	1/7/16	\$162,500	\$162,500
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, C-COP	12/1/15	12/10/15	\$200,000	\$200,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	12/1/15	12/29/15	\$40,000	\$40,000
Northwest Passage	Children high-needs residential care center	Children	CPS, CABHU	12/1/15	12/15/15	\$125,000	\$125,000
Options for Independent Living Inc.	CCS services, home modification assessments	MH/AODA	Behavioral Health, CLTS	12/1/15	12/11/15	\$15,000	\$15,000
Options Lab Inc.	Drug screenings	AODA, CPS parents	Behavioral Health, CABHU, JJ, CP	12/1/15	12/21/15	\$40,000	\$40,000
Options Treatment Program	AODA treatment, CCS services	AODA	Behavioral Health, CABHU, JJ	12/17/15	1/25/16	\$175,000	\$199,680
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	12/1/15	1/14/16	\$125,000	\$200,000
Parent Team - CLOSED AS OF 2/13/16	Parenting/family skills training	CSP parents, parents of juvenile delinquent/MH	CABHU, CPS, JJ	12/1/15	12/11/15	\$200,000	\$200,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, C-COP	11/30/15	12/10/15	\$44,217	\$44,217
Pathways to a Better Life LLC	AODA residential treatment	AODA	Behavioral Health	8/16/16	8/16/16	\$15,000	\$15,000
Phoenix Behavioral Health Services	Autism services	Children	CLTS	12/1/15	12/8/15	\$40,000	\$40,000
Pnuma Health Care	CBRF (assisted living)	PD with MH issues	Behavioral Health, C-COP	12/1/15	12/10/15	\$200,000	\$200,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, C-COP	1/12/16	1/29/16	\$325,000	\$325,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	9/29/16		AVATAR	
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	12/1/15	1/11/16	\$100,000	\$100,000
Rehab Resources - BOUGHT OUT BY GREENFIELD 8/1	Birth to 3 services	DD children	BT3	12/17/15	1/4/16	\$200,000	\$200,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, C-COP	12/8/15	12/21/15	\$267,500	\$286,535

HUMAN SERVICES
2016 PROVIDER CONTRACT LIST - 10/3/2016

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount	Updated Not-to-Exceed Amount
Res-Care Wisconsin - ENDED CONTRACT AS OF 6/2016 Schaumburg, Laurie	Home health care APNP Services	PD with MH issues MH	C-COP Behavioral Health	12/17/15 11/30/15	1/4/16 2/8/16	\$10,000 \$25,000	\$10,000 \$25,000
Slaght AFH	3-4 bed traditional adult family home	MH	Behavioral Health	11/30/15	1/12/16	\$48,452	\$48,452
Smet AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/30/15	12/29/15	\$59,371	\$59,371
Southern Home Care Services - ENDED CONTRACT AS OF 6/2016 Spectrum Behavioral Health	Home health care CCS services	PD with MH issues Children	C-COP CLTS	12/17/15 1/26/16	1/4/16 2/23/16	\$10,000 \$50,000	\$10,000 \$50,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	DD children, PD with MH issues	C-COP, BT3	12/17/15	1/28/16	\$100,000	\$100,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/30/15	12/29/15	\$6,000	\$25,000
Tomorrow's Children Inc.	Children high-needs residential care center	High behavioral needs children	CABHU	12/21/15	12/30/15	\$100,000	\$100,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	12/3/15	12/14/15	\$1,166,000	\$1,500,000
United Translators	Interpreter/translation services	Non-english speaking Children	All	6/27/16	8/8/16	\$20,000	
VanLanen Receiving Home	Receiving home for emergency placements	MH/AODA	CPS	12/7/15	1/7/16	\$19,710	\$19,710
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	12/3/15	12/29/15	\$1,589,472	\$1,650,000
Warren, John MD	Medical services at CTC	MH	Behavioral Health	12/1/15	12/21/15	\$200,000	\$200,000
Wisconsin Early Autism Project	Autism services	Children	CLTS	12/3/15	12/15/15	\$370,000	\$370,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile delinquent	CABHU, JJ	12/3/15	12/21/15	\$26,000	\$26,000
TOTAL						\$20,846,075	\$22,106,011

Brown County Human Services
New Non-Continuous and Contracted Providers
 October, 2016

REQUEST FOR NON-CONTINUOUS PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Little Dumplings Early Learning Center	Providing day care to children in Oconomowoc	\$10,000	9/19/16
Individual	Providing one-time respite to non-relative child	\$10,000	9/29/16
Individual	Reimbursement of child care costs for a foster child (relative) in their home	\$10,000	9/29/16
Individual	Reimbursing landlord for rent of a client	\$10,000	10/3/16

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	N/A-Avatar	9/27/16